



HEREFORDSHIRE & WORCESTERSHIRE TRAINING HUB

LEARNING MANAGEMENT SYSTEM EVENT GUIDE

Herefordshire and Worcestershire Training Hub Team traininghub@taurushealthcare.co.uk



Herefordshire and Worcestershire Training Hub Learning Management System (LMS)

Contents

Introduction	. 1
Reminder Email	.2
How to access the live event(s) with your reminder email	.3
How to access the live meeting link	.4
Tips	.5



Introduction

On the Training Hub Learning Management System (LMS) you will find Recorded Courses, Recorded Events, Forums for Discussions, Role Relevant Documentation and more.

Once you register you then can manage your learning pathway completely on the dashboard tab. For example, you will be able to access the courses relevant to your role and manage your certificates for training evidence. In addition to this, the <u>Primary Care Training Hub Website</u> is an ever-growing knowledge base of information. Look for advice on Primary Care career paths and fellowships to help guide you or your practice/PCN to flourish.

Why not keep our <u>newsletter</u> page bookmarked to keep up to date regarding various training related news topics, live online events, face to face courses, schemes and more in Herefordshire and Worcestershire.

Support Email & Telephone : <u>traininghub@taurushealthcare.co.uk |</u> 01432 270636

Login URL https://www.hwth-lms.co.uk/login/index.php

Registration Guide – <u>Click Here</u>



Reminder Email

Your will receive this type of email 7 days and 1 day before the event. The reminder email will provide you with the Meeting Link in the Learning Management System and Enrolment Key to enter the course.

	7 Days Before Event Reminder Email	1 Day Before Event Reminder Email					
	HEREFORDSHIRE & WORCESTERSHIRE TRAINING HUB		HEREFORDSHIRE & WORCESTERSHIRE TRAINING HUB				
Dear Colleag	ue,	Dear Collea	ague,				
You have an or would like <u>traininghub@</u>	event coming up in 7 days. Should you have any questions, e to cancel your booking please contact us at <u>@taurushealthcare.co.uk</u>	You have an event tomorrow. Should you have any questions, or would like to cancel your booking please contact us at traininghub@taurushealthcare.co.uk					
Please read o	pur terms and conditions	Please read our <u>terms and conditions</u>					
Event		Event					
Name:	Menopause Programme Course Name	Name:	Menopause Programme Course Name				
Date:	XX/XX/2021	Date:	XX/XX/2021				
Start Time:	XX:XX pm	Start Time	: XX:XX pm				
End Time:	XX:XX pm	End Time:	XX:XX pm				
Venue:	Learning Management System	Venue:	Learning Management System				
Tutor:	xxxxxxxxxxxxxxxxx	Tutor:	****				
Link:	Meeting Link - xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx	Link:	Meeting Link - xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx				
Your Details		Your Details					
Name Colle	ague	Name Colleague					
Email <u>collea</u>	agueemail@colleagueemail.co.uk	Email colleagueemail@colleagueemail.co.uk					

All emails from the Primary Care Training Hub Website and Learning Management System will use the email address you used to register on the sites with.



How to access the live event(s) with your reminder email

Recommended requirements to join all the meeting events

- Desktop/Laptop: Chrome, Firefox or Edge (latest versions)
- Mobile iOS (12.2+): Safari Mobile
- Mobile Android (6.0+): Chrome Mobile
- Headset for audio
- Webcam and microphone
- Internet Explorer and legacy EDGE browsers are not supported due to security reasons
- 1. Click the URL in your reminder email or copy and paste the URL into your browser
- 2. Type the Enrolment Key into the box provided on the screen (highlighted in the screenshot below)

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🖀 Home	B Dashboard	Events	My courses	This course	El Course Categories	🖀 Forum & Group Areas	Live Events & Meetings	O How to Guides	Q Course search
🕒 > Home	> Courses > Me	nopause > Maki	ing Sense of Menopau	ise Programme > E	nrol me in this course > E	nrolment options			
Enrolm	ent option	IS							
🛟 Making Ser	nse of Menopause	Programme						C.U. San barding	P. L. L. L. M.
							https://www.p	rimarycaretrainingh	link below to access this course. hub.co.uk/courses/clinical/Menopause_Programme
							Please look ou	ut for the link and th	e enrollment key that will be sent in your reminder email 7 days and 1 day before the event.
							If you have an	y problems please o	contact the Training Hub traininghub@taurushealthcare.co.uk
 Menop 	oause Enro	ment		1					
Enrolment k	ey								
					Enrol me				

- 3. Then click the 'Enrol me' button
- 4. You will receive an email from the Learning Management System (<u>noreply@leia.e-learndesign.scot</u> email address) with a course page URL if you need it.

Example Email Screenshot

From: Do not reply to this email (via HWTH) [mailto:noreply@leia.e-learndesign.scot] Sent: XX XXXXX 2021 XX:XX To: Herefordshire and Worcestershire Training Hub Team <traininghub@taurushealthcare.co.uk> Subject: Welcome to Making Sense of Menopause Programme</traininghub@taurushealthcare.co.uk>
Dear Attendee,
Thank you for enrolling on this course. You now have access to attend this course. Please do not share the enrolment key.
Course Page with meeting links - https://www.hwth-lms.co.uk/course/view.php?id=
Many thanks,
The Training Hub Team



How to access the live meeting link

Now you are enrolled on the course you will see a page like in the screenshot. Using Session 1 as an example please see the instructions below the screenshot.

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# Home	Bashboard	Events 1	My courses	This course	El Course Categories	🗑 Forum & Group Areas	Live Events & Meetings	O How to Guides	Q Course search				0
8 > Home	> My courses > M	aking Sense of I	lenopause Program	me									
You are e	nrolled in the course												×
Makin	g Sense of M	enopause	: An Introduc	tory Series	for Primary Care	Clinicians							
Sessio	n 1 : Present	ation and	diagnosis of	menopaus	e and perimenop	ause							
							Con	tent Summary					
							Menopause a	nd perimenopause de	finitions				
							Pathways wor	nen can enter the me	nopause				
							The hormonal pict	ure happening during	this process				
							Recognition of symptom	s of the menopause a	nd perimenopause				
						The impac	t that menopause and perimen	opause can have on v	vomen both physically and mer	itally			
C Set	ion 1 : Presentatio	n and diagnos	is of menopause ar	od perimenonaus	e - Please Click Here to Ic	in the Meeting							_
		in and angli as											×
						his is the icon this Tick	Course Page for our live st box means yo	Above Scr reaming s ou have co	eenshot oftware BigBl ompleted the a	ueButtonBN activity			

- 1. On the day and at the time of the meeting click on the link that says the Session Title and "Please Click Here to join the Meeting" (highlighted by the red box in the above screenshot)
 - a. If you have clicked on the link before the meeting has been opened you will see the below page

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Making Sense of Meno	
е Долгона 🖀 бито 🕿 булание Длании Волискерие Формболомии Фонбето Бленер Фланские Осонания	
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on 1 : Presentation and diagnosis of menopause and perimenopause - Please Click Here to Join the Meeting	
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NDT ACTIVITY Session 2.1 Unsugement of memoryawa and permanagawaka synatome. Press doci interes gine da sheeting	>
kings	

b. When the room has been opened you will see the below highlighted button appear

Making Sense of Meno		for all	he D-
🖷 Home 🚓 Deshooers 🚔 Ebens 🚔 Ny courses 👗 This course 🔳 Course Categories 📽 H	num & Group Areas Dure Events & Meetings Offew to Guides	s Q Course search	
• None + Mynomes + Matrix Senser/Memapour Programme + Senser + Breestation and Augusti of Inner Session 1 : Presentation and diagnosis of menopause and perimenopause	awar and perimenopaise > Session 1: Presentation and diagnosis of me	mergane and perimergane - Paus Oct New to join the Manny	
This conference room is ready. You can join the session now,			
y ang sang sang sa			
		NEXT ACTIVIT Session 2: Monagement of menopeuals and pertmenopeuals symptoms - Rease Cloriners to Join the Meetin	γ 8 ×
	jump to.,		

2. Click on the 'Join session' button and follow the onscreen instruction to setup your audio

For more information on how to join a live meeting please <u>click here</u>.



Tips

- For a guide on how to join and device requirement please click here
- 🔊 Refresh the page if you have walked away and come back and the 'Join session' button is not visible
- Clear your browser cache if you having problems logging in
- If your password or username is coming up incorrect you can check your username and reset your password using the forgotten password link on the same page as you log in
- 🗩 The Job Role you registered with dictates your ability to access courses and live/recorded events
- 🔊 You can access the courses via your
 - o Dashboard
 - My Courses drop down in the aheader
 - Categories drop down in the header
- Access to Forum and Group Dedicated areas are invite only to participate. Email the Training Hub to enquire about enrolment
- **Recorded live sessions can be found on the same course pages as the live events**
- You can access you certificates for your completed courses and live events after or before feedback on the course page or in your profile (which can be found in the drop down in the top right of the webpage)
- The Registration Guide has other helpful tips around your logging in and subscription to forums <u>click</u> <u>here</u>.